

GENERAL STATEMENT OF POLICY ON HEALTH AND SAFETY MANAGEMENT

Our commitment to health and safety, including fire safety

It is of primary importance to us that we carry out our operations safely to avoid harm and to ensure the wellbeing of our staff, contractors, clients and/or others who may be affected, directly or indirectly, by our activities whilst they are on or around our premises or on any sites under our control.

Safe working practices and staff wellbeing are vital to the overall efficiency and success of our organisation. Accordingly, Health and Safety has equal status with all our operational objectives, which are everyone's responsibility. Consequently, safety forms an integral part of the duties of all staff, particularly as we are committed to securing the highest achievable standards, while complying with all the relevant statutory provisions.

Aims


- To conform to the minimum requirements, at least, of the Health and Safety at Work Act, the Regulatory Reform (Fire Safety) Order and all relevant associated Regulations and Codes of Practice.
- To provide a safe and healthy working environment for all staff and visitors.
- To eliminate the use of products and practices that could have an adverse effect on people, premises, plant and/or equipment.
- To strive for the continuous improvement of workplace safety.

Objectives

- To establish and maintain effective systems and plans for managing the health, safety and welfare of all staff and others.
- To ensure that *all 'significant'* risks are properly assessed and controlled.
- To establish and maintain clear written standards and procedures to control the risk to health and safety, as well as ensuring that the procedures are enforced.
- To ensure that all staff and contractors are *'competent'* to perform the task(s) required of them safely, through the provision of adequate information, instruction, training and supervision.
- To maintain an effective system of consultation with our staff and contractors on health and safety issues.
- To ensure that all accidents and incidents are properly reported, investigated and appropriate corrective actions are taken, to prevent any reoccurrence.
- To promote an increased awareness of safety and wellbeing.
- To maintain an effective system of monitoring and reviewing health and safety performance.

This policy and any associated procedures will be regularly reviewed and up-dated, to reflect changes in legislative, organisational, operational and management arrangements but in any case, every 12 months.

Signed:  _____ Date: _____
Tom Elliott
Director responsible for SHEF compliance

Signed:  _____ Date: _____
Simon Perkins
Chief Executive Officer

Important note: *Members of staff and Contractors working for us may be required to visit and/or work at premises that are not under our control, either directly or indirectly and in those circumstances, all staff are required and expected to acquaint themselves with the SHEF procedures applicable to the premises visited and/or at which they work.*